

# PTO Meeting Minutes

## November 3, 2014

Attending: Jeanne Bitzer, Megan Rosenzweig, Carmen Mix, Tammy Chamberlain, Lisa Mortell, Kara Chitwood, Melanie Chenard and Brian Nelson; Catherine Forington and Karin Johnson.

Meeting called to order at 6:01pm by Jane Hartgrove.

### 1. *Principal's Report*

- Year is going well. Karin attended PAF kickoff with 3 paras who were introduced to parents.
- Science Fair coming up; assemblies tomorrow to get them kicked off. Trying to foster innovative thinking of children. Evening presentation for parents.
- CSC working on bylaws in meeting today.
- Grandparents Tea – teachers will be reminded that it is a no-assessment day. Volunteers will have class lists and will help grandparents find their kids' classrooms.
- Our facility manager, Brett, is moving on to a larger school with a higher pay-grade. He will be missed, and search for replacement is underway.

### 2. *Budget*

- One \$900 invoice from last year (T-Shirts) came in recently. Will be credited in last year's budget.
- Form 990 is ready, we need to file by Nov. 15. Megan will file by deadline.
- For this year's budget, PAF kickoff is slightly lower than budget, but Jogathon is over.
- No Para invoice has come yet, will be about \$30,000.
- Reloadable rebates are adding up - \$3,000+ and \$1,400 from Target. Will remind people in ePost how great this "free money" is.

### 3. *Events*

- Family dance party and talent showcase (24 performers). Friday 6-8pm.
  - Pizza sales; \$10 per family.
  - Room parents should send email to classes (please send Science Fair Workshop reminder as well).
- Grandparents Tea – Nov. 20 Planning Underway
- Salute to Scientists Changed to Dec. 10
  - Possible community dinner at Wahoo's

4. *Communications/Website*

- Melanie Chenard (mchenard22@comcast.net) is the new website content manager. Jay Hilty will continue to be webmaster.
- Update teacher info, PTO meeting notes, ePost, Photos (Jay Vasconcellos).
- ePost is very labor-intensive currently. Brian Nelson will coordinate looking into easier design options.
- Matthew Woolems is the DPS person who helps with teacher Wikipages.
- Create “5<sup>th</sup> grade information resource” position for parent to help share feedback on middle school transitions for Polaris students.

Meeting adjourned at 7:10pm.