

**Polaris PTO General Membership Meeting**  
**December 1, 2014 – 6:00 PM**  
**Meeting Minutes**

**Attending:** Melanie Chenard; Megan Rosenzweig\*, Karin Johnson, Tammy Chamberlain, Chris Dunn, Amber Fitzpatrick, Brian Nelson\*, Kara Chitwood, Jeanne Bitzer, Lisa Mortell\*

**I. Welcome**

- Call to Order, Welcome, Recognizing a Quorum\* - 6:06pm

**II. News from the Principal**

- Lots of performances this time of year (band, night of the notables, etc.)
- On Dec 9 and Dec. 16 kids are going to see Granny at Cleo. Cleo Parker Robinson is also our evacuation site and there may be a drill so teachers can practice taking kids there.
- Margaret Batchelor asked Karin to deliver a Salute to Scientists Fair Report:
  - *Fourth and fifth grades need more listeners*
  - *Has some food sign up needs as well.*

**III. General Business**

Officers' Reports:

- Treasurer's Report – Megan Rozensweig
  - Income is tracking slightly behind last year if you take out Jogathon
  - Expenses are much lower than same period last year, but that is a timing issue
  - Still in fine shape overall

Special Committee/Event Reports:

- Bookies Night – Dec 2 (tomorrow night, 4-8pm, but later sales also OK)
- Salute to Scientists – Dec 10 (see above)
- Wahoos Community Dinner week of Dec. 8
- Wine tasting event – working on getting a venue and wine distributor. Space Gallery is a possibility. Might be later in February. Committee needs a graphic designer to help with the program.
- Grandparent Tea and Lunch – Went well overall, but some wondered if there should be two different dates? Some grandparents were in classrooms for a really long time and it's a chaotic day. Maybe look at a winter tea in December? Photographs were great.
- Room Parent Coordinators: This year, RPC will ask classroom parents to include ALL staff in holiday gift collections. In past it has just gone to classroom/special teachers and paras. Giving Project this December is Project Angel Heart. Linking students with community service projects – 3 projects each year. Student Council is involved.
- Communications Update – Using room parents as communications tool is an ongoing discussion. Carmen Mix might be a clearinghouse for room parent communications and will propose a plan for streamlining the process. Tammy will send out email registration flyer again for eBlast vs. ePost.

#### Standing Committees Reports:

- Polaris Annual Fund
  - Annual Fund \$30,000 so far with several matches coming
  - Many gifts scheduled for Colorado Gives Day Dec. 9
- Grocery Cards
  - Going well. Inventory is being kept manageable level. On track to raise \$5K for PTO this year.

#### **IV. New & Unfinished Business**

- Discuss requested increase to Elective Coordinator Stipend to cover employment taxes
  - In January, treasurer will propose a small stipend increase.
  - Other schools pay coordinator as a DPS employee at full professional rate – this might be something to consider at some point down the road
  - Karin Johnson proposed creating an Electives Strategic Planning Committee to discuss short and long term issues for this flagship program. Vision, mission, etc.
- New ePost service tests in December (over holiday break?)
  - They are looking at new services for sending emails.
  - PTO Committee will be the test group.

#### **V. Meeting Adjourned at 7:30pm**