Meeting Minutes

Polaris PTO

Monday, June 3rd, 2019 6:30 pm
Jenny Cookson's home

Attendees

Melanie Chenard, Chair
Kara Chitwood, Former Chair
Jenny Cookson, Fundraising Chair
Amy O'Dell, Principal
Nicole Getzleman, Communications Chair
Amy Newman, Corporate Sponsorship Coordinator
Claudia & Tim Bieschke- Community Co-Chairs
Carra Morris, Community Chair- Elect
Jessica Sullivan, Assistant Treasurer
Julie Gladnick, Secretary
Julie Johnston, Chair- Elect
Daniel Soloman, Jog-A-Thon Co-Chair

Agenda

1. Call to Order: Welcome and Introductions
2. Minutes: May minutes approved as written
3. Election of Officers:
   - Jessica Sullivan as Assistant Treasurer
   - Claudia & Tim Bieschke as Community Chairs and Carra Morris as Community Chair-Elect
4. Principal's Report:
   - 3rd grade ½ time teacher (Allison Kepsalis) has been hired to teach part-time along with Ms. Dineen who is going ½ time.
   - Ms. Ruth (para) has also left for 2019-2020 year.
   - With departure of Ms. Annie, Ms. Johnson will transition to full time.
   - Electives coordinator: position not posted with DPS - still hoping to hire/recruit a Polaris parent. Allison Kepsalis and 3 parents have shown interest.
   - Anne and Amy have been meeting regularly to transition leadership including leadership meetings this week with Superintendent Cordova.
     i. Math is the major priority for DPS this year.
     ii. There has been a reassignment of school regions to be K-12 regionally- Polaris is now in the central region.

- Ms. Rice will be student teaching with Ms. Yamada and Ms. Ruiz will be student teaching with Ms. Dire.
- Amy and PTO discussed incorporating more budget transparency in the new school year, including a further conversation to come regarding classroom needs and tech fees.

5. Treasurer's Report (given by Jessica Sullivan, former Treasurer):
   - Budget Review approved in May.
   - Last year, we raised $137,008. ~ 7k more than 130k goal.
   - Paras currently are alloted 90k of that budget.
   - Further conversation to be had between Amy/Chair/Treasurer re: para and STEAM budgeting.
   - If there is a budget surplus, plan to put towards wish list and bond measures.
   - Treasurer transition between Jessica Sullivan and Parker Fleming slated for end of June.

6. Committee Reports

   - Fundraising
     - Nicole and Jenny beginning transition of roles.
     - Goal to maintain Auction and Jog-A-Thon totals and increase Annual Fund via individual family and corporate sponsor donations in 2019-2020. (Looking to increase high donations)
   - Community
     - Tim & Claudia are beginning to organize Grade-Level Parent Socials. Working with Amy to identify best dates.
   - Communications
     - Nicole's focus this year is how to brand and communicate each event optimally.
     - Communications team includes: Editor, Marketing, Website, E-post (every 2 weeks)
     - Cleaning up Room Parent Communications
     - Website Updates- continued conversation with Amy
   - Outgoing Chair Report
     - Amy Newman requested increase in support around corporate sponsorship asks; if no relationship but potential sponsor, let Amy know!
     - Kara Chitwood- farewell! Kara is not leaving us! Will be helping streamline the STEAM process and working with Allison Pettersson on CSC budgeting.

7. New Business:

   - 2019-2020 calendar discussed

- Summer Meeting Schedule: Board will continue to meet through the summer. Officers to meet with replacements to transfer information/emails.
- Grade-level Parent Socials to be scheduled per Amy's feedback re dates
- 4th Grade Keystone trip Scholarship program to be discussed further
- Daniel Soloman- Jog-A-Thon scheduled for Friday, 10/4 with Friday 10/11 rain date.
- Auction tentatively scheduled March 21st with March 4th back up.
- PTO members highly encouraged to attend all meetings (1st business Monday of the month) in 2019-2020.
- Board discussed using Slack moving forward to streamline communication.
- Julie Gladnick will facilitate setting up new members with PTO email addresses.
- Meeting adjourned at 8:15 pm. Board meeting TBD- Chair will send out Doodle to find best date/time for the next meeting.