

PTO Meeting

Monday, March 2, 2020

6:00 pm

Minutes

1. Present:
 - a. Amy Odell, Principal
 - b. Melanie Chernard, Chair
 - c. Julie Johnston, Chair-Elect
 - d. Nicole Getzelman, Communications Chair
 - e. Jessica Sullivan, Assistant Treasurer
 - f. Jenny Cookson, Fundraising Chair
 - g. Tim Bieschke, Community Co-Chair
 - h. Beth Fleming, Auction Chair
 - i. Julie Gladnick, Secretary
 - j. Melanie Lundeen, Room Parent Lead
 - k. Kara Lukin, Parent

2. February Minutes approved.
3. Special Topic: Polaris Collaborative School Committee - Julie Gladnick
 - a. Quick CSC update
 - i. Principal's report (Amy to speak to later)
 1. 2020-2021 Para Support
 2. 2020-2021 Enrollment Forecast
 - ii. Transportation Working Group Selected
 1. Communication to go out shortly to open meetings to the community (first meeting 5 pm 3/18, childcare available).

4. Principal's Report
 - a. Amy spoke to a meeting regarding diversity and how to increase the message in our school, particularly around social/emotional support.
 - b. First working on equity growth and awareness within staff.
 - c. FRL(free and reduced lunch) quota is not currently part of our priority system, so would have to be a process through CSC and GT Department to change.
 - d. Discussed enrollment zone and process for changes
 - e. Polaris John Irwin Award and Governor's Distinguished Performance award-student growth and achievement
 - f. Para structure 2020-2021

- i. Amy has been working with the SLT (School Leadership Team- 8 staff members) about how to set the Paras up for success and efficiency
 - ii. We have been staffed at 9 paras this year (42 hours a week total supporting 1-2 grade levels per day). 2 positions have been open since January with no applicants (½ time) (so we have 7 total, and will now create 1 additional opening for 5.5 hours for a grade-level para).
 - iii. Looking to go to 8 paras, 42 hours a week total. 5 instructional, 1 assigned to each grade level and that grade level would design that para's schedule for the day.
 - iv. That para can loop up to the next grade level with the kids for deeper relationships. Here for 5.5 hours a day for most.
 - v. 1 Clerical Para- art, billboards, technology maintenance, teacher clerical work, etc. (5.5 hours/day)
 - vi. 1 Para would be a Special Education Dept Para, funding by the Special Ed Dept (savings of about \$20k)
 - vii. 1 Math Para- primarily supports 4th and 5th, some 3rd. Around supporting the curriculum and task side of math. (3.25 hours/day)
- g. Trying to find almost 50k to cover the increase in teacher salaries going forward.
- h. Enrollment
 - i. 217 applicants, up 20 from last year, nicely spread across grade levels.
 - ii. Will be able to fill our seats in Round 1, and establish waitlists.
 - iii. Took 3 administrative transfers (2 into 3rd grade, 1 into 1st grade)
 - iv. 50 seats 1st, 8 seats 2nd, 25 seats at 3rd, 20 seats at 4th grade, 5 seats at 5th grade. (class size 25-28)
 - v. Projecting from DPS 330 students, Projection 337 this year, Amy's goal is to get to 337 to get to funding goal (\$5200 per child)
 - vi. Families notified by 3/27
- i. Amy clarified costs from School Outfitters for furniture request (\$5537 (\$4800 product \$699 for shipping)
- j. Continuation 5/27 9 am - 11 am
- k. Spring Showcase 5/14 - 5:30-7:30pm
 - i. PTO will organize food trucks - Nicole G will order Food Trucks
- l. Field Day 5/15 - rain check 5/22
 - i. Amy will organize and get permits
- m. Back to School Meet and Greet - 8/14 3 pm - 5 pm
- n. Statewide Action Day 3/19/20- possible noncontact day - CO Education Association Action Day- march and solidarity. It is right during CMAS so may not have enough teachers for testing.
- o. Air conditioning!
 - i. Can we start school later?

- ii. Amy's had webinar with other schools, and it is a case by case personal decision.
 - iii. School could push 1st day 2 weeks later, so you would have to recoup 10 days back.
 - 1. You would take 1 from fall break, 3 from Thanksgiving, 2 from Spring Break.
 - iv. First consideration is teachers' gap in pay
 - v. SLT agreed to bump the meeting up to 3/5/20 to see if there is interest in getting staff feedback. If they are interested, then has to pass through CSC and PTO, and then at least 60% parent feedback
- 5. Teacher's Report-
 - a. Melanie C. and Jessica shared that Steam is moving forward
- 6. Treasurer's Report
 - a. Parker to send out monthly financials
 - b. Beth on behalf of Parker- overall about 14k behind (raising less and spending more compared to this time last year).
 - c. 35 (10%) total monthly donors \$1182 recurring monthly giving (21 new donors from last month)
 - d. Banking update- Jessica spoke to everyone transferred over from USB to CO Gives
 - e. Corporate matching may be something to look into
- 7. Committee Reports:
 - a. Fundraising
 - i. Annual Fund (Jenny)
 - 1. Jenny will start including the cost of items for where donations go in each e-post and to encourage monthly giving via CO Gives.
 - 2. Jenny spoke to a potential elective to help the students understand where we need funds and how to advocate for fundraising.
 - 3. Can we promote during the Spring Showcase to increase monthly donors.
 - 4. Do we want to have a Polaris Day (4/30 as Polaris is 430 light years from the earth) as a large give day?
 - 5. Levels of giving-
 - a. Monthly any amount -> car magnet
 - b. 20 -> tote bag
 - c. 40 -> water bottle
 - d. 50 -> yard sign
 - ii. Auction - Beth

1. 3/21!!
2. 22 people purchased tickets. We need more!! Shooting for 150
3. Fewer silent auction items this year- we have about 67 items.
4. Live items: Fall Weekend in condo in Breck; Art Hotel King Suite Room next to Art Museum (Beth working on Fire gift certificate) with Clyfford Still Museum tickets; Fire Alarm Pole; Parking Space at school for Evening Events; 5th Grade Continuation Seats; 2-3 bottles of wine from Mondo Vino (looking for more); broncos tickets, pearl jam tickets; principal for a day
5. Teacher Treasures and Share Parties (bourbon night, 1st day of school brunch, yoga day, farm-to-table dinner
 - a. Teacher for a day, Librarian for a day, Art teacher for a day
 - b. Class baskets are done and look great!
 - c. Family Fun days (pizza and movies, etc)
6. Food is all ordered and set
7. DJ!!
8. Alcohol- beer and wine.
9. NOVO Friday at 2 pm - team will be finishing up with black sheeting
10. 7 pm- 8:15, silent, live 8:15-8:45, then music to start at 9-10, silent auction closes TBD
11. Saturday morning set-up 9 am. Volunteers welcome! Beet Box and coffee for volunteers!

B. Community - Tim

1. Tim shared map of family distribution across the city to make sure events consider everyone

2. Dine & Donate-

- a. Cuba Cuba
- b. Mod Pizza
- c. Any ideas welcome and would love a volunteer!

3. Gear- Melanie C. following up with someone interested

4. Other - Tim spoke to map to help others understand the distribution of families.

f. Communications - Nicole

- i. Julie J and Julie G to help with e-post editing
- ii. Julie J will take on the website

8. Chair Report - Melanie C.

- a. Sol has offered to do a shopping event. Will follow up after auction
- b. 2020-2021 Officers
 - i. Starting to advertise for open positions.

11.. Adjournment- 8 pm